January 9, 2019

Applications are now available for the 2019 City of Worthington Community Grant Program. This program is funded by a General Fund allocation from the City of Worthington. The purpose of the program is to assist non-profit organizations in the accomplishment of projects or programs in Worthington that provide wide community benefit. In 2019, $33,750 is allocated for the program.

The grant application is available on the City of Worthington website at the following address: www.worthington.org/grant. You may complete the online application form or contact Robyn Stewart at 614-786-7354 or rstewart@ci.worthington.oh.us to obtain a Microsoft Word document. Hard copies of the application are also available from the City Clerk in the Louis J.R. Goorey Municipal Building at 6550 N. High Street, Worthington.

Applications must be received by the City Manager's office no later than 4:30 p.m. on Friday, February 8, 2019 in order to be considered for 2019 funding. Applications received after this date/time will not be considered for funding. Submissions must be delivered, either by mail, email or in person, to:

> Community Grant Program
> City Clerk's Office
> City of Worthington
> 6550 N. High Street
> Worthington, Ohio 43085
> rstewart@ci.worthington.oh.us

Priorities for Grant Funds

The City Council has approved continuation of the funding priorities established last year. Proposals which address the priorities will receive preference in the order in which the priorities are listed. The distribution of funds across the priorities will be recommended by the review committee and approved by City Council.

1a. Basic human necessities such as provision of food and/or clothing for people in need.
1b. Mental health services and/or community counseling to assist people with mental or social health issues
2. Improvement of the Worthington community

Program Guidelines

Groups currently receiving funding from the City of Worthington must submit a new application to request funding for 2019. Funding in previous years does not guarantee funding in the future.

In order to be eligible for funding, applicants must be non-profit organizations. The organization must serve the City of Worthington community. Within the designated priorities, preference will be given first to organizations whose primary program/initiative serves the City of Worthington and/or membership is comprised primarily of City of Worthington residents. Additional consideration will be given to those serving the Worthington School District area.

Applications for arts and/or cultural activities or programs should be directed to the McConnell Arts Center (MAC). Please contact the MAC to determine the options available and the application process to follow.

No match of the City's funds is required, however organizations will be evaluated on total percent of overall budget requested.

Applicants may be invited for formal appearance and evaluation to discuss the application. City Council will designate a committee to review the applications and make recommendations for funding. City Council will make the final determination regarding the applications to fund and applicants will be notified of the decision. Grant allocations are anticipated to be distributed by the end of the first quarter of 2019.

Recipients are subject to an audit by the City of Worthington Finance Department regarding the use of the City's funds.

For additional information, please contact the City Manager's Office at 614-436-3100.

APPLICATION - 2019
CITY OF WORTHINGTON
COMMUNITY GRANT PROGRAM

ORGANIZATION NAME:

AMOUNT REQUESTED:

CONTACT NAME:

CONTACT ADDRESS:

CONTACT PHONE:

CONTACT EMAIL:

PURPOSE & ACTIVITIES OF THE ORGANIZATION:

AMOUNT REQUESTED IN CALENDAR YEAR 2019:

How will the grant funds be used?
(Please attached a budget for the program/project and clearly indicate the portion of the budget that is City funded.)

Are you proposing a multi-year program or project? If so, clearly explain the multi-year nature and how it relates to your funding request.

How will your program/project address the City's priorities:
   1a. Basic human necessities
   1b. Mental health services and/or community counseling
   2.   Improvement of the Worthington community

What is the desired impact? How will you determine impact?

Please describe the people to benefit from the program or project. Include the percentage of them that are residents of the City of Worthington and the percentage that are residents of the Worthington School District.

Are you a membership-based organization? If so, note the percentage of your membership that are residents of the City of Worthington and also the percentage that are residents of the Worthington School District.

Have you received funding from the City of Worthington in the past? If so, please note when and for what purpose(s).

Please attach the following documents.
1. **Budget for the proposed program or project, clearly indicating the portion that is City funded**
2. **Documentation of Non-Profit status**
3. **Most recent financials, including most recent IRS filing, audit and/or financial review by a CPA.** (Note: Organizations that have applied within the past three years and whose financial reports are essentially the same since the last submittal do not need to submit new financials.)

SCORING MATRIX - 2019
COMMUNITY GRANT PROGRAM

Excellent, Outstanding or Very Good (8-10 points per box)	Good, Strong or Adequate (6-7 points per box)	Poor, Weak or Inadequate (1-5 points per box)
A. Need for Initiative: • Strong evidence of community support • Goals are clearly stated • Very evident how this request will enhance the community	**A. Need for Initiative:** • Some evidence of community support. • Goals are adequately stated. • Some evidence of how this project will enhance the community.	**A. Need for Initiative:** • Little evidence of community support. • Goals poorly stated. • Little evidence of how this request will enhance the community.
B. Population Served: • Population primarily residents of City of Worthington • Serves broad based population in the City of Worthington	**B. Population Served:** • Population primarily residents of Worthington School District • Serves broad based population in the Worthington School District	**B. Population Served:** • Population primarily outside of the Worthington School District • Serves a very limited sector of the population.

C. Location of Organization: • Organization based in the City of Worthington	**C. Location of Organization:** • Organization based in the Worthington School District	C. **Location of Organization:** • Organization based outside of Worthington School District
D. Impact Indicators: • Desired impact is clearly stated. • Impact measures are clearly stated. • A method to evaluate the results of the initiative is clearly stated.	**D. Impact Indicators:** • Desired impact is adequately stated. • Impact measures are adequately stated. • A method to evaluate the results of the initiative is adequately stated.	D. **Impact indicators:** • Desired impact is poorly stated. • Impact measures are poorly stated. • There is no method to evaluate the results of the initiative.
E. Budget: • Initiative is highly leveraged with matching funds greater than 50%. • Other resources and partners are committed to the initiative. • Complete organizational and initiative budget information provided.	**E. Budget:** • Initiative is moderately leveraged with matching funds less than 50%. • Some resources and partners identified for the initiative. • Partially completed organizational and initiative budget information is provided.	**E. Budget:** • Initiative is not leveraged with matching fund. • Very limited/no resources and partners have been identified for the project. • Unsatisfactory organizational and project budget information provided.
F. Financial Need: • Strong evidence project cannot continue or take place without the grant.	**F. Financial Need:** • Some evidence project cannot continue or would be difficult to take place without the grant.	**F. Financial Need:** • Grant funding has little to no impact on the initiative.